

Postgraduate Programme (Professional)

Campus PGP : Intiland Tower Annexe Building 9th floor | Jl. Jend. Sudirman Kav. 32 Jakarta Pusat 10220

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Website : www.lspr.edu/postgraduateprogramme

Online Registration Procedure:

- A. Log in at smbppg.lspr.edu** and fill-in the online registration form.
- B. Download** and **print** the online registration form after you have successfully registered.
- C. Pay the registration fee** of Rp. 500.000,- (non-refundable) to your BCA Virtual Account (this will be provided after your successful online registration).
- D. Submit the following documents:**
 1. Printed online registration form
 2. Original proof of payment of registration fee
 3. 1 set of legally-certified Bachelor's Degree (S1) transcript and Diploma
 4. DIKTI certificate or "Certificate of Equivalence" (for students who graduated S1 from a foreign country)
 5. 3 sets of 3x4 professional ID photo (color)
 6. 1 copy of KTP / Passport / KITAS
 7. CV / Resume

D. Registration Period:

1. September Intake : 01 April 2017 - 30 August 2017
2. March Intake : 01 October 2017 - 28 February 2018

E. Schedule of Entry Test:

Term	Day, Date of Entry Test	Time	Place
I	Saturday, 28 October 2017	09.30 - 14.00	PGP Campus
II	Saturday, 11 November 2017	09.30 - 14.00	PGP Campus
III	Saturday, 16 December 2017	09.30 - 14.00	PGP Campus
IV	Saturday, 13 January 2018	09.30 - 14.00	PGP Campus
V	Saturday, 27 January 2018	09.30 - 14.00	PGP Campus
VI	Saturday, 3 February 2018	09.30 - 14.00	PGP Campus
VII	Saturday, 10 February 2018	09.30 - 14.00	PGP Campus

F. Entry Test:

The Entry Test is a mandatory requirement for all applicants to the Postgraduate Programme. It consists of the following:

- TOEFL Test

This is to determine the English proficiency level of the student. If the student fails to meet the passing score of 515, he/she is required to take TOEFL/IELTS in an accredited institution outside LSPP.

Note: Existing TOEFL certificate taken from other institution with 515 passing mark can also be accepted

- General knowledge test – can be taken in Bahasa or English (for foreigners)
- Interview will be conducted by our respective Programme Director

G. Acceptance Letter & Payment Procedure

Acceptance letter & payment procedure will be sent through e-mail by the authorized Marketing & Admission department 2 days after the interview. The student must print and affix their signature at the end of the letter then submit it to the Marketing & Admission department as a confirmation of their registration for the upcoming semester.

H. Concentrations:

- Marketing Communication
- Strategic Public Relations
(Corporate Communication / Government Public Relations)
- International Communication for Business & Development

I. Schedule:

- Regular Class : 18.30 - 21.00 WIB (3 days a week)
- Executive Class : 10.00 - 18.30 WIB (every Saturday)

Note: If the quota of the class is not fulfilled, the students will be suggested to choose another available class or the second concentration they choose during the interview with the Programme Director.

J. Venue of lectures

All classes will be held in **Campus A**: Intiland Tower Annexe Building 7-8th floor.
Jl. Jend. Sudirman Kav. 32 Jakarta Pusat 10220

K. Scholarship Programme

Students who wish to apply for the scholarship programme must have achieved a minimum GPA of 3.5 in their last educational degree from a reputable university with "A" accreditation. Entry Test results must also be a minimum of 550 for TOEFL Test and 15 for General Knowledge test. Additional requirements are as follows:

- Copy of certificate/s or plaque in winning any academic / non-academic competition/s
- Letter of recommendation from current employer
- No failing grade from S1
- Submit a 500 word essay (minimum) on 'Why you want to pursue this scholarship and what you will do after pursuing your Master's degree.'

Note: The decision of the Scholarship Programme Admissions Committee is final.