

Postgraduate Programme (Professional)

Main Campus : Intiland Tower Annexe Building 9th floor | Jl. Jend. Sudirman Kav. 32 Jakarta Pusat 10220
Tel. (6221) 5790 4365-66 ; Fax. (6221) 5790 4380 ; Hotline: +62815 1109 8699
BB Pin: 29D4D2E4 ; Line : @lsprjakarta ; Email : masterdegree@lspr.edu
Website : www.lspr.edu/postgraduateprogramme

Online Registration Procedure:

- A. Log in at smbppg.lspr.edu** and fill-in the online registration form.
- B. Download** and **print** the online registration form after you have successfully registered.
- C. Pay the registration fee** of Rp. 500.000,- (non-refundable) to your BCA Virtual Account (this will be provided after your successful online registration).
- D. Submit the following documents:**
 1. Printed online registration form
 2. Original proof of payment of registration fee
 3. 1 set of legally-certified Bachelor's Degree (S1) transcript and Diploma
 4. DIKTI certificate or "Certificate of Equivalence" (for students who graduated S1 from foreign universities)
 5. 3 sets of 3x4 professional ID photo (color)
 6. 1 copy of KTP / Passport / KITAS
 7. CV / Resume

D. Registration Period:

1. September Intake : 01 April 2018 - 30 August 2018
2. March Intake : 01 October 2018 - 28 February 2019

E. Schedule of Entry Test:

Term	Day, Date of Entry Test	Time	Place
I	Saturday, 28 April 2018	08.00 - 14.00	PGP Campus
II	Saturday, 19 May 2018	08.00 - 14.00	PGP Campus
III	Saturday, 30 June 2018	08.00 - 14.00	PGP Campus
IV	Saturday, 14 July 2018	08.00 - 14.00	PGP Campus
V	Saturday, 28 July 2018	08.00 - 14.00	PGP Campus
VI	Saturday, 04 August 2018	08.00 - 14.00	PGP Campus
VII	Saturday, 11 August 2018	08.00 - 14.00	PGP Campus

F. Entry Test:

The Entry Test is a mandatory requirement for all applicants to the Postgraduate Programme. It consists of the following:

- English Proficiency Test

This is to determine the English proficiency level of the student. If the student fails to meet the passing score of **515**, he/she is required to take TOEFL ITP / TOEFL IBT /IELTS in an accredited institution outside LSPR with 515 / 65 / 5.5 passing mark respectively.

Note: Existing TOEFL ITP / TOEFL IBT / IELTS certificate taken from other institution with 515 / 65 / 5.5 passing mark can also be accepted

- General knowledge test – can be taken in Bahasa or English (for foreigners)
- Interview will be conducted by our respective Programme Director

All Entry Test will be conducted in LSPR PGP Main Campus

G. Acceptance Letter & Payment Procedure

Acceptance letter & payment procedure will be sent through e-mail by the authorized Marketing & Admission department 3 days after the interview. The student must print and affix their signature at the end of the letter then submit it to the Marketing & Admission department as a confirmation of their registration for the upcoming semester.

H. Concentrations:

- Marketing Communication
- Strategic Public Relations
(Corporate Communication / Government Public Relations)
- International Communication

I. Schedule:

- Regular Class : 18.30 - 21.00 WIB (3 days a week)
- Executive Class : 10.00 - 18.30 WIB (every Saturday)

Note: If the quota of the class is not fulfilled, the students will be suggested to choose another available class or the second concentration they choose during the interview with the Programme Director.

J. Venue of lectures

All classes will be held in **LSPR PGP Main Campus** : Intiland Tower Annexe Building 7-8th floor. Jl. Jend. Sudirman Kav. 32 Jakarta Pusat 10220 or **LSPR Trans Park - Juanda** : Jl. Ir. H. Juanda No. 220 Duren Jaya, Bekasi Timur 17111.

K. Scholarship Programme

Students who wish to apply for the scholarship programme must have achieved a minimum GPA of 3.5 in their last educational degree from a reputable university with “A” accreditation. Entry Test results must also be a minimum of 550 for English Proficiency Test and 15 for General Knowledge test. Additional requirements are as follows:

- Copy of certificate/s or plaque in winning any academic / non-academic competition/s
- Letter of recommendation from the current supervisor of the company / thesis advisor from the previous university
- Submit a 500 word essay (minimum) on “Why you want to pursue this scholarship and what you will do after pursuing your Master’s degree”.

Note: The decision of the Scholarship Programme Admissions Committee is final.